

REPORT  
ON  
MASTER TRAINERS TRAINING  
FOR BEPDD SCALE UP FOR  
10 LGAS  
IN KANO STATE



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# Executive Summary

Data was migrated into the Basic Education Professional Development Database (BEPDD) for the 10 LGAs for scale up by the 14<sup>th</sup> of October 2019. The next phase of the project was then the training of the Master Trainers. This training held for 3 days from October 14<sup>th</sup>-16<sup>th</sup>, 2019 at SBMC Hall, SUBEB Secretariat Kano.

Each LGA had a team of 4 officers which consisted of the following

- Education Secretaries
- SSITs
- Senior School Support Officers
- EMIS officers

These categories of officers were chosen to be part of the master trainer teams for very specific reasons. The EMIS officers were chosen to be the ones to provide technical support during the step down training and to maintain the BEPDD platform after deployment.

The SSITs were chosen to be the ones to conduct the actual training during the step down and further reinforce the concepts being tracked on the BEPDD platform.

The Senior SSO was chosen to understand how the BEPDD platform will help them work better and also help them do a better job at tracking the SSOs he/she supervises.

The Education Secretaries were chosen so as to understand the rationale behind the entire project so that they can give the political support and also become aware of the reports that they can get from the BEPDD platform that will help them in decision making.

SUBEB EMIS were also part of the training since they would have bird's eye view of all that is going on in all the 11 LGAs that the BEPDD has been currently deployed.

Below is a report of how the training went.

# Training Outline

The BEPDD platform is made up of 2 major parts namely

- BEPDD Android App
- BEPDD Online Portal

The BEPDD Android app is what is used on the field by the SSOs and SSSOs for data collection with or without internet connection and it is the main working tool of the SSOs.

The BEPDD Online Portal is the report leg of the BEPDD platform and is where all data collected on the field is compiled and reported for the top stakeholders of the LGEAs , SUBEB and Ministry.

The first 2 days of the training focused on the BEPDD app while the last day of training focused on the online portal for report generation.

## **Day 1 of the training focused majorly on the forms in BEPDD Android app and the following**

- Introduction of the rationale behind the scaling up of the BEPDD platform. Here we made the participants to understand the importance of real time data in decision making and the drawback of current manual process in data gathering and reporting
- Forms in the BEPDD Android app which SSOs use in their work which includes  
Lesson Observation Form  
Mandatory Professional Development Form  
Head Teacher Form  
SSO Monitoring Form  
We were only able to go through the Lesson Observation Form and Mandatory Professional Form.
- We also installed the BEPDD app for all the participants and ensured that most of the participants were able to login to the BEPDD app. Usernames had been created on the BEPDD platform before we started the training

## **Day 2 of the training focused on remaining forms and practice BEPDD Android app**

- We went through the remaining forms namely  
Head Teacher Form  
SSO Monitoring Form
- All participants practiced all the forms so that they have hands on experience of the BEPDD app.
- From the first day we had some phones and participants who had problems with the BEPDD app working on their phones. This was due to the brand of their phones and the version of Android app they were running on their phone. We made another version of the BEPDD app available and more participants who the app did not work on their phones before got to be able to use the new version.

### Day 3 of the training focused on reports generated from the BEPDD Online Portal

- We were able to show all participants the location tracking of the BEPDD app. They were able to see from the reports that the location from which a form was filled can be tracked and seen by all the key stakeholders based on GPS coordinates collected by the BEPDD app.
- We showed them the major reports that can be accessed on the platform which includes
  - School Report:** This is report on individual schools
  - SSO Report:** This is like the cluster Report
  - SSO Performance Report:** This is a league table that shows the performance of every SSO in a LGEA useful for Senior SSO and Education secretary to see a glance how well SSOs are doing their job
  - LGEA Report:** this is the report for the entire LGEA showing various key indices that will help the Education Secretary make key decisions along the areas of training and support for teachers in the classroom
- We also discussed at length the modalities of the step down training.
- We also trained the EMIS officers separately on how they will support the step down training in terms of installing BEPDD app on SSO phones as well as how they would support SSOs when the SSOs start using the BEPDD platform with regards to gap in data.

## Step Down Training

A 2 day step down training was held in all 10 LGAs supervised by the Consultant Malam Lawan Umar and Websoft Representative Barry Emiedafe. Before the step down session notes were given to the SSITs who conducted the training and various technical assistance were provided to ensure that the training went successfully.

From observations in all the LGAs it can be said that a good job was done by the SSITs in transferring knowledge received at the Master Trainers Training. At all the centers we were available to help with the challenges that came up. Some of those challenges were

- BEPDD app not install on some of the SSOs phone
- SSOs not able to see the schools in their clusters and their teachers
- SSOs unable to see subjects and classes after installing the BEPDD app. All these challenges arose from the version of phone used. By second day of training this challenge had been fixed for a lot of SSOs who had this challenge.
- Challenges with projection from phone so as to facilitate training. Various methods were improvised to ensure a successful training.

An assessment of the training showed that all the participants were accommodating of the new changes being introduced and were excited to be a part of the scale up and gave their commitments to ensure they used properly the privilege extended to them.





# Support Officers

Immediately after the training WhatsApp groups were created for each of the 10 LGAs with the EMIS as the administrators. Support officers from Webssoft were added to all the Whatsapp groups and the Whatsapp group has been the place where all challenges and complaints of all SSOs, SSOs are channelled and addressed.

The Whatsapp groups have also served as medium for sharing experiences on the field within the SSOs which goes on further to strengthen them in the use of the BEPDD platform.

Another whatsapp group was also created for the EMIS of all the 10 LGAs. It is on this platform that technical support is given to the EMIS on how to troubleshoot problems coming from the SSOs.